



*Our Time to Shine*

**Tudhoe Colliery Primary School**

**Head Teacher: Jim Smith**

**Tel: 01388 814399**

**Website: [www.tudhoecollieryprimaryschool.co.uk](http://www.tudhoecollieryprimaryschool.co.uk)**

**Email: [office@tudhoecolliery.co.uk](mailto:office@tudhoecolliery.co.uk)**

**Twitter @TudhoeColliery**

**Please note:** This information relates to our usual systems and procedures in school. Currently, due to COVID-19, we are having to operate differently. As a result, information given in this booklet may be subject to change for September 2021.







# Welcome...

## General Information



We are proud to be the lead school of Tudhoe Learning Trust, a Multi-Academy Trust of seven primary schools.

Our mission statement: *At Tudhoe Colliery, we offer the opportunity for achievement, the motivation for development and the support for independent growth in a caring environment which values every individual, learning together to achieve our full potential.*



Our school is proud to be part of the Educate and Celebrate programme, ensuring our school is LGBT+ friendly. By being part of our school, you agree to join us in treating everyone equally.

### Safeguarding

Keeping our children safe in school is our highest priority. Our Safeguarding Lead in school is Miss Boustead (Deputy Headteacher) and our Deputy Safeguarding Leads are Mr Smith (Headteacher), Miss Gray and Mr Theakston. If you have any concerns over the safety of a child, please contact the school office and ask to speak to one of the adults named above.

### Communication

We are always available to speak to if you have any issues, with your child's class teacher being your first point of contact. If you would like to speak to a senior member of staff, please contact Jim (Headteacher) or Allison (Deputy Headteacher) on 01388 814399.

### Parent Mail



We use ParentMail for all of our communication in school: booking Parents' Evenings, sending letters, receiving permission slips and confirming attendance at events. Once your child has started school, you will be sent a text message with a link to log into Parent Mail and set up a password. You will

then be able to download the Parent Mail app, or use the site through your web browser.



## Parent Pay

In school, the vast majority of our payments are made using ParentPay: dinner money, breakfast and teatime clubs and trips. Once your child has started school, you will receive your log in for the site.



## Marvellous Me

MarvellousMe is an App designed to develop parents' involvement in their child's education. The App allows teachers to send messages to parents about what the children have been working on in class. They can send messages to parents of the whole class, groups of children or individual children. They can also send badges to show that children have excelled in a particular area, for example in teamwork or communication. Once your child has started school, they will receive a unique code and all you need to do is download the app and start receiving your messages!



## Uniform

The children wear white polo shirts or shirts and a red sweatshirt, jumper or cardigan with black/grey skirt, shorts or trousers. Children can also wear school dresses. If you would like to purchase school uniform with the school logo, this is available from our school website. Please ensure that all items of clothing are named (including shoes - it's amazing how many go missing!)



## Friends

We have an active group, 'Friends of Tudhoe Colliery Primary School,' who run various events throughout the year to support the school. Please speak to Miss Boustead (Deputy Headteacher) if you are interested in joining the Friends - we are always looking for new members!

## Medicines

If children require medicines during the school day, a medicine form must be completed (available from the office or school website). **Medicines must be clearly labelled and handed to a member of staff,** who will ensure that they are correctly administered. If children require inhalers, school must be informed and a care plan completed.



### School Day

We have a flexible start to the school day where children can arrive between **8.40am and 8:55am**. Jim (Headteacher) and/or Allison (Deputy Headteacher) will be on the door each morning and available for parents to speak to. School finishes at **3:30pm**.

### Playtime

Children have a morning break for 15 minutes each day. All children play on the yard or field together. The playground has a number of different zones: games, running area, Taggessel trail, floor trail and dancing area. The older children also run games with the younger children several times a week.

### Milk and Fruit

All children in Reception and KS1 receive a fruit snack daily. Children can also bring in a small snack from home for playtime e.g. a cereal bar or fruit. You can also register your child for Cool Milk: forms are available in school, or you can register through the Cool Milk Website. Milk is free until children are 5 at which point there is a charge. More information is available on the Cool Milk website.

### School Meals

School meals are cooked on the premises and are currently free for all Reception and KS1 children. Dinners for Key stage 2 cost £2.15.

### Breakfast Club

Our Breakfast Club starts at **7:45am** each morning and runs until the start of the school day at 8:55am. The cost is £2 per day.

Children must arrive before **8:30am** if they require breakfast. Booking is required for the club and a form will be sent out on a Monday to book for the following week. Payments should be made via Parent Pay.



### Teatime Club

Our Teatime Club runs from **3:30pm to 5:30pm**.

The cost is **£6** per pupil, per night.

All bookings for Teatime Club must be made via ParentMail, with only emergency bookings being taken over the phone. A form will be sent on a Monday to book for the following week.



## Our School Dog

As of September 2020, we have a school dog—Arthur. Arthur is a cavapoochon, a hypoallergenic breed, and we are currently training him up to be a therapy dog in school. At the time of writing, Arthur is only 12 months old and is settling into school well!

Arthur is in school every day; he welcomes the children into school on a morning and visits classes regularly with Miss Boustead. Once he is a bit older and has completed more training, we will be getting him more involved with the children.

No child will ever be forced to work with Arthur - everything will be at the choice of the child.



## Communication

There are several ways you can contact staff in school:

School phone: [01388 814399](tel:01388814399)

School email: [office@tudhoe Colliery.co.uk](mailto:office@tudhoe Colliery.co.uk)

Class email addresses:

- [DTCYearR@tudhoe Colliery.co.uk](mailto:DTCYearR@tudhoe Colliery.co.uk)
- [DTCYear1@tudhoe Colliery.co.uk](mailto:DTCYear1@tudhoe Colliery.co.uk)
- [DTCYear2@tudhoe Colliery.co.uk](mailto:DTCYear2@tudhoe Colliery.co.uk)
- [DTCYear3@tudhoe Colliery.co.uk](mailto:DTCYear3@tudhoe Colliery.co.uk)
- [DTCYear4@tudhoe Colliery.co.uk](mailto:DTCYear4@tudhoe Colliery.co.uk)
- [DTCYear5@tudhoe Colliery.co.uk](mailto:DTCYear5@tudhoe Colliery.co.uk)
- [DTCYear6@tudhoe Colliery.co.uk](mailto:DTCYear6@tudhoe Colliery.co.uk)

Class email addresses will only be monitored during school hours.

Updates will also be given via our school website:

[www.tudhoe Collieryprimaryschool.co.uk](http://www.tudhoe Collieryprimaryschool.co.uk)

Twitter:

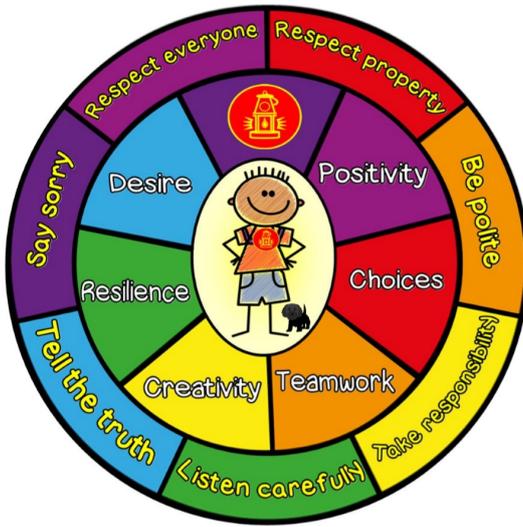
[@TudhoeColliery](https://twitter.com/TudhoeColliery)

We also send termly class newsletters and half termly whole school newsletters and send regular communication via ParentMail and Marvellous Me.





# Behaviour & Rewards



## Our Behaviour Policy:

We have a very simple set of agreed rules for behaviour across school which are displayed within all classrooms, shared areas and outside areas.

The child at the centre is 'TC' - a typical Tudhoe Colliery child and the little dog with him is Arthur! The outer ring shows our behaviour non-negotiables - the behaviours we expect from all of our children. The inner ring shows our independent learning behaviours. Each class in school has an independence reward system (see below for details) and children earn points for demonstrating these behaviours in school.

## Behaviour Trackers:

Each class from Reception to 6 has a traffic light system for behaviour. Each class has a behaviour tracker on the wall that serves as a reminder for the children and names are moved to amber or red if children are spoken to about their behaviour. All children start the day on green - every day is a fresh start.

## Treat Credit Cards:

At the start of each half term, the children will decide on the activity for their end of half term reward afternoon; they will then earn a 'Treat token' (recorded on their credit card) for each week they stay off red on the tracker and this will earn them extra rewards. For example, the children may decide on a movie afternoon as their reward, then each week they could earn extra reward afternoon treats such as a hot chocolate, popcorn, wearing dress down clothes, or an ice cream from the ice-cream van!

## Arthur Postcards

Arthur postcards are given out weekly in classes. Children can earn postcards for good work, behaviour - anything really!

## Other Rewards

Classes have their own weekly reward systems based around rewarding children for independence and general brilliance!! For example, Reception have 'Pete the Penguin' and Year 6 have the 'Championship Belt.'



## Reading Rewards

Children are encouraged to read 4 or more times a week. **There is no expectation for children to read a full book at a time.** It is more beneficial for them to read little and often. Children are rewarded for home reading and in KS2 we reward those who are regularly home reading by taking classes to Waterstones to buy books throughout the year.

## Spelling Homework Rewards

Children earn up to 2 minutes bouncy castle time a week for completing their spelling homework. Our spelling homework is based around the children practising the spelling of 'tricky words' taken from age group word lists.

In Reception, children will earn Bouncy Castle time for completing work at home. More details will be given in September.

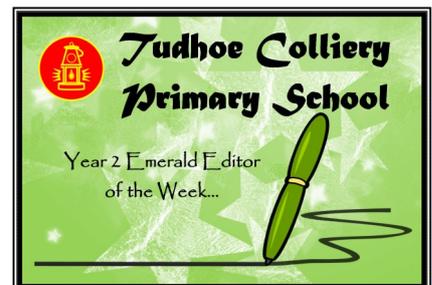


## Golden Pen/Pencil

Each week, a child in each class will earn the Gold Pen or Pencil for the most effort in their writing. Key stage 2 children earn the use of the class 'Gold Pen' for the week and earn a reward pencil to take home and keep with a special certificate. Reception and Key Stage 1 children earn a golden pencil to use in school and to take home.

## Emerald Editor

We have a big focus in school on children editing and improving their own work, using green pen to show where they have made changes. Every week from Year 1 to Year 6, a child wins 'Emerald Editor' for brilliant work on editing and improving their own work.





# Learning Together

Every term, we have several opportunities for you to get involved and share learning with your child:

## COOL Afternoon

This is an opportunity for you to come and see what your child has been working on in class, and also to wander around school and see what every class has been doing. COOL stands for Come and Observe Our Learning.

## Learning Together

This is where we invite you to come into school to take part in a lesson with your child. It could be on reading, writing, Christmas! – whatever the children are working on at that time. Don't worry that you won't know what to do! The sessions are designed for you to come and see what your child is doing. We won't put you on the spot and the lessons are designed to be very informal. After each session, there is an opportunity for you to meet Jim (Headteacher) or Allison (Deputy Headteacher) to discuss school generally through our 'Parent Forum.'

## Reading Together

Friday morning is our 'Love Reading' session across school. We also regularly invite parents to come in and share this with us. It is an opportunity for you to come into your child's class and share a book with them. It is also an opportunity for you to ask staff any questions/queries you may have about reading with your child.

## Class assemblies

Once a year, your child's class will take part in a Class assembly to share their learning over the year.

## Parent workshops

At different points through the year, we will run parent workshops or information sessions, for example on phonics or online safety.

Details of all events will be given in a date list given out at the start of each term.





# Our Curriculum

## Topics

Each class from Year 1 to Year 6 covers six topics per year, one each half term. Links are made between subjects wherever possible e.g if children are working on their local area, they might do map work on the local area in geography and explore the work of Norman Cornish in Art. Classes also have a class novel each half term which forms the basis of their English teaching and is linked to the topic children are working on where possible.

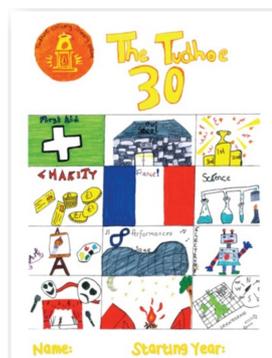
Examples of our curriculum planning for Years 1 to 6 are available on our website.

In Reception, work is also linked around themes. Topics could come from many places: story books, the time of year, a school visit or visitor, or an opportunity that presents itself through the year! Again, examples are available on the school website.

## Books, books and more books!!

Literacy and developing a love of reading are at the heart of our curriculum. Phonics is taught daily across Reception and Year 1, following the Read Write Inc phonics approach and Reading is taught daily across every class in the school. Our reading approach focuses on developing fluency, comprehension, language and a love of reading. More details are available on the school website.

Every Friday the whole school takes part in a 'Love Reading' session where we can bring in books from home and children also have an opportunity to pair up and read with other classes across the school.



## Tudhoe 30

Each class has a planned experience to enrich their curriculum learning each term, e.g. a trip or visitor into school. Not all trips or experiences will be linked to the topic children are working on. The school has a list of 30 experiences children will have during their time at our school. These are allocated by year group and recorded in each child's individual 'Tudhoe 30' book. The big display behind the stage in the hall shows all 30!



## Forest Schools

We have a woodland attached to our school and use it as much as possible! Each class has a half term block of 'Forest Schools' lessons each year linked to their wider curriculum work. Children take part in a wide range of activities, such as fire building and den building, as well as developing team work, survival skills and environmental awareness.



We also have an 'eco garden' with polytunnel, planters, and an outdoor classroom which classes can use to support their curriculum work.

## Philosophy

Each class in school takes part in a philosophy lesson every two weeks. In Reception and KS1, these lessons last for 30 minutes; in KS2 they last an hour. The philosophy lessons are a chance for children to pose their own questions and explore answers, e.g. Is it ever ok to steal?

## Votes for Schools

We also take part in 'Votes for Schools' lessons every week where the whole school discusses a topic and then votes using ballot papers and ballot boxes. We've discussed topics such as 'Should we eat bugs?' 'Do superheroes promote a healthy body image?' and 'Should the public get to choose the next Prime Minister?'

VOTES FOR SCHOOLS PRIMARY	
What is your vote on today's topic? Put a cross in the box.	
Girl <input type="checkbox"/>	Boy <input type="checkbox"/>
Yes	No

## Specialist Teachers

Our Music and Spanish lessons are taught by specialist teachers. Teachers from Durham Music Service teach lessons across the school from Reception to Year 6. Each class has a weekly lesson in a half term block. Spanish is taught by Mr Matais to all KS2 children on a two week timetable.

## After School Clubs

Every term we have several after school clubs available which cover a variety of topics, for example Art, Science, Reading, Gymnastics, Dance, Athletics, Football, Basketball or Gardening. Clubs start in the third week of a term and finish two weeks from the end of term and places are booked via Parent Mail on a first come, first served basis. All clubs run from 3:30pm-4:15pm.



## Home Learning Information

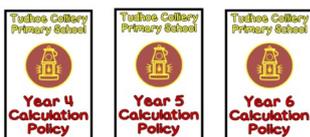
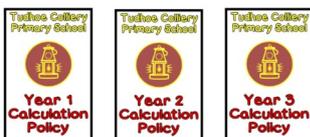
We use a variety of online learning websites as part of our homework provision in school:

		
<p>Fast paced games to support children with learning their times tables.</p>	<p>Activities to help consolidate learning in school across English, Maths and Science.</p>	<p>Spelling games linked to spelling patterns children are learning in school.</p>
		
<p>An app which allows children to build an online portfolio of their work, send work to their teacher and receive feedback.</p>	<p>A site that helps children across upper Key stage 2 to develop their vocabulary and reading speed.</p>	<p>Online learning for our reception children, linked to their key areas of learning.</p>

Our website also has other information about how you can support your child at home, including details of the Read Write Inc phonics programme we use in school, and activity booklets for Spelling and Times Tables

Home About Us The School Day What We Are Learning Gallery Covid-19

### Helping at Home



### Welcome to our school

This website is here to keep existing and prospective families in touch with what is going on at our school. It is also a celebration of the wonderful work and exciting activities which our children are involved in. We hope you find lots of useful information here but if you have any questions which you cannot find the





# You will need...

## Red book bag

When they start in Reception, your child will be given a Tudhoe Colliery book bag; please bring it to school **every day**. School book bags are a perfect size for reading folders and take up less space than backpacks: they have fewer zips and compartments, making it easier for children and staff to find letters or money. To help avoid spillages, we ask that water bottles are not stored in book bags!

When sending letters/money into school, please ensure they are in a **sealed envelope which is labelled with the contents**. Please ensure this is kept in the zip compartment of their book bag so it can be found easily.

## Reading folders in Reception

Your child will be given a folder for a reading book, homework and sound wallet. They will need to **bring it to school every day**.

## Homework Book

Children across the school will have a homework book which they will take home each night and bring to school daily. Homework books are used to record home reading, times tables and spelling homework.

## PE kit

Each class has a designated PE day and children will come to school dressed in their PE kit on that day. PE days will be confirmed in September.



## Water Bottles

We encourage all children to bring a **named** water bottle to school everyday.

## Wellies and forest schools kit

We are very fortunate to have access to the woods from the school field and we make use of them as much as possible. Each class has a half term block of Forest Schools lessons and during this time they will need to bring in suitable clothing and wellies to leave in school.





# Who's who?

## Teaching Teams for September 2021

### Reception:

Teachers: Miss Freeman and Miss McGillivray

Teaching Assistants: Miss Page and Miss Brace

### Year 1:

Teachers: Miss Hall

Teaching Assistant: Miss Liddell

### Year 2:

Teacher: Miss Allan

Teaching Assistant: Mrs Sheldon and Miss Varley

### Year 3:

Teacher: Mr Burdess

Teaching Assistant: Mrs Etherington

### Year 4:

Teacher: Miss Stephens

Teaching Assistant: Mrs Blakelock

### Year 5:

Teacher: Mrs Pickard

Teaching Assistants: Mrs Cooper and Mr Hamilton

### Year 6:

Teacher: Mr Theakston

Teaching Assistant: Mrs Cullen

Headteacher: **Mr Smith**

Deputy Headteacher: **Miss Boustead**

Early Years Leader: **Miss Freeman**

Phase 2 Leader (Y2/4/6): **Miss Gray**

Phase 3 Leader (Y1/3/5): **Mr Theakston**

SENDCO: **Mrs Simpson**

Premises Manager: **Mr Allison**

Office Manager: **Mrs Armstrong**

### Breakfast Club Staff:

- Mr Allison
- Mrs Allison
- Mrs Brown
- Mrs Anderson

### Dinner Staff:

- Mrs Decloquement
- Mrs Brown
- Mrs Anderson

### Teatime Club Staff:

- Mrs Brown
- Mrs Anderson
- Mrs Decloquement



