

# *Tudhoe Colliery Primary School*

## *School Brochure*

*2011-2012*



### **Mission Statement**

**At Tudhoe Colliery we offer the opportunity for achievement, the motivation for development and the support for independent growth in a caring environment which values every individual, learning together to achieve our full potential.**

**Tudhoe Colliery Primary School  
Front Street  
Tudhoe  
Spennymoor  
Co Durham  
DL16 6TJ**

**Headteacher : Mr Jim Smith**

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**Web Site: [www.tudhoecolliery.durham.sch.uk](http://www.tudhoecolliery.durham.sch.uk)**

Tudhoe Colliery School is a small (currently 148 on roll) 4-11 traditional village school serving the communities of Tudhoe, Croxdale and Hett. Built by the Weardale Iron and Coal Company in 1875, the building was redesigned in 1970 to create a light and modern interior, with a large hall and its own school kitchen. We have a purpose built computer suite and an Interactive Whiteboard in every classroom. The school stands on the edge of Tudhoe Colliery and is surrounded by farmland on three sides. There are extensive playing fields, a nature reserve and pond in the adjacent Loggin's Wood.

**Some comments from our last Ofsted in May 2008:**

"Excellent care and support help pupils to develop into confident and responsible young people. A strong ethos of respect permeates all aspects of school life."

"Teaching and learning are good or better because priorities for improvement are effectively identified through monitoring and appropriate actions taken. This enables all pupils to learn successfully."

"The enthusiasm shown by teachers in delivering interesting lessons helps to motivate pupils to work hard and do well..... Pupils are encouraged from an early age to show good levels of initiative"

"All groups of pupils through the school make good progress."

"Relationships are excellent and behaviour is exemplary because pupils are very caring."

Foundation stage: "Highly skilled leadership and management and at times outstanding teaching ensure children make good progress."

Open letter to pupils: "The headteacher and all other staff are doing a great job and making a big difference to your school. They involve the governors and your parents to make sure that you receive a good education. Everyone has worked extremely hard to make the building so attractive and well equipped. They have also provided you all with many opportunities to learn outside of the classroom through visits and clubs after school."

**Please visit our Website and see what's been happening at  
Tudhoe Colliery recently!**

## Staffing and Responsibilities

### Class Teachers

Class 1	Miss F. Kelly	Early Years/Music/RE
Class 2	Miss J. Penman/Mrs V. Simpson	Art/History/Geography (Job share)
Class 3	Miss J. Price	Literacy/DT
Class 4	Mr L. Blake	PE
Class 5	Miss A. Boustead	Science/MFL

### Staff

Mr L. Jones	DHT/ICT/Assessment/CPD/Parental links (0.5 PPA)
Mrs J. Carr	Support Assistant (0.6) Class 2
Miss J. Cockburn	Support Assistant (0.5) 1:1 SEN support (First Aid)
Mrs J. Alderson	Support Assistant (0.5) Class 4 (First Aid)
Mrs J. Cooper	Support Assistant 1:1 (0.3) Class 5 (0.7)
Mrs L. Sheldon	Support Assistant (0.6) Class 2
Mr J. Smith	Headteacher Numeracy/PSHCE
Mrs A. Cullen	Support Assistant (0.5) Class 3
Mrs J. Berry	Support Assistant Class 1
Mr D. Allison	Caretaker
Mrs C. Bowmer	Office Manager
Mrs S. Etherington	Support Assistant (0.5) Class 3 Classroom/Clerical Assistant (0.5) (First Aid)
Mrs D. Allison	Cleaner (First Aid)
Mrs. M. Murdoch	Assistant Cook
Mrs L. Milne	Kitchen Unit Manager
Mrs M. Wilkinson	Lunchtime Supervisory Assistant
Mrs C. Hodgson	Lunchtime Supervisory Assistant
Mrs J. Alderson	Lunchtime Supervisory Assistant (First Aid)
Mrs C. Francis	Lunchtime Supervisory Assistant
Mrs D. Walker	Crossing Patrol
Mrs S. Soppitt	Teatime Club (First Aid)

### Governors

Mr I. Whitfield	Chair/ Parent Representative
Mrs J. Kenny	Community
Mr J H Smith	Headteacher
Miss J. Price	Teaching representative
Mrs L Sheldon	Non teaching representative
Vacancy	Parent Representative
Mr Sheldon	Local Authority
Mrs C. Smith	Local Authority
Mr J Graham	Community
Mr J. Stephenson	Parent Representative
Mrs H. Brechin	Parent Representative/V. Chair
Mr C. Hillary	Community
Vacancy	Local Authority
Rev G. Norman	Community
Mrs C Buckley-Kassem	Parent Representative

## Our School Aims

**Parents, Pupils, Staff and Governors at Tudhoe Colliery Primary School are committed to the idea that education is a partnership and set out below are the agreed aims for our school.**

It is our aim to provide access to a broad and balanced curriculum giving opportunities for each child to maximise his or her potential by:

- Providing a well ordered, secure and caring environment in which each individual is valued and where learning can flourish.
- Ensuring a match between the abilities of individual children and their learning activities, thereby providing success at school and encouraging our pupils to become confident, enthusiastic and independent learners.
- Providing equal opportunities for all pupils regardless of socio-economic background, ethnic origin or gender and according to individual need, intellect and physical ability.
- Fostering a sense of co-operation, self discipline and responsibility.
- Developing, within the framework of the National Curriculum, skills, attitudes and ideas to enable each child to fulfil an active role in an ever changing world.
- A commitment to develop lively, enquiring minds and the ability to question and discuss rationally.
- Application to realistic tasks and challenges which are relevant and demanding.
- Encouraging the enjoyment of physical activities and games, and an increasing awareness of the importance of healthy living in physical development.
- Encouraging individuals to celebrate their own and others' achievements and to develop a wide appreciation of human achievement and aspiration.
- Enabling children to understand and appreciate the world in which they live and the interdependence of individuals, groups and nations.
- Encouraging in children an appreciation and tolerance of the richness of cultural, religious and personal diversity.
- Adopting patterns of organisation within the school, which allow the partnership to achieve these agreed aims.

## **The School Day**

The school day is from 8.55am – 3.15pm for all children. When the bell goes at 8.55 the pupils will line up outside the main entrance, ready to be collected by their class teacher. Children should aim to be on the school yard from 8.45am onwards, from which time there will be a member of staff on duty. Your assistance with this is greatly appreciated as it enables us to start the school day promptly and efficiently

Lunch for the Infant children is from 12.00 – 1.15pm and from 12.30 – 1.15pm for the Juniors. School meals are cooked on the premises and cost £1.50 per day. Children from Hett village are transported to and from school by a bus provided by the Authority.

## **Admissions Policy**

The school has an entry limit of 22 children per year. Parents are welcome to make an appointment to view the school at any time for a preliminary visit and the school office will issue application information for prospective parents to apply to the Local Authority. On being allocated a place, children and parents will be invited to the school for a visit in the term before they are due to start, when the enrolment process will begin. If there are any difficulties over admission the school can supply full details of the LA appeals procedure.

In the academic year September 2010 – July 2011 there were a total of 143 pupils on roll.

**Average attendance for academic year 2010-2011 was 94.1%.**

## **School Visits**

The school pursues an active policy of visits to places of interest which can bring to life topics being covered at school. These visits include farms, museums, castles etc. in fact anywhere that can add to the children's' learning. Children in Years 5 & 6 have the opportunity of an extended visit to an outdoor activities centre and a cultural visit to France in alternate years. Parents are normally asked to make a voluntary contribution towards the cost of these visits but no child would be prevented from taking part for financial reasons (except for residential visits).

## **Extra-Curricular Activities**

A range of extra-curricular activities exist including choir, football, cricket, netball, rugby, cross country, athletics, gymnastics, recorder, French, ICT and games. Children take part in town and county sports events.

## Curriculum

The school seeks to provide all pupils with a broad, balanced and relevant curriculum matched to their individual needs. In this way children will gain knowledge of the world about them and develop a desire to learn more about the world.

All teachers will present the National Curriculum in accordance with the requirements and programme of study produced by DfES, LA and the school's own curriculum guidelines. The delivery of the National Curriculum is ensured by the use of a curriculum entitlement plan.

The school has adopted both the National Literacy and the National Maths Strategies and these are now fully in place as well as following the DCC Agreed Syllabus for RE. At times, History, Geography, Science, Technology, Art will be taught as separate subjects whilst at other times they will be combined into themes, topics or a class novel wherever appropriate.

ICT is taught as a discrete subject and as a medium to enhance and develop other areas of the curriculum. We deliver two hours of PE each week and give as many opportunities for extra-curricular activities as possible to help promote a healthy lifestyle.

Parental help with reading is encouraged through formal schemes such as The Better Reading Partnership and less formally by listening to pupils read. We are also developing an active home reading and homework scheme.

The sex education policy of the school is that issues should be dealt with at an appropriate level, on an individual basis, as and when they arise. There is no formal sex education for all classes. Prior to our annual residential visit Years 5 & 6 are given a talk on 'Adolescent Hygiene' by the school nurse and in the summer term Y6 pupils are also given a "Puberty" talk, again by the school nurse.

Children in Class 3 & 4 take part in swimming lessons at Spennymoor Leisure Pool and transport is provided by the LA.

Brass instrument lessons are available to those children who show a particular aptitude.

Please note that children may be withdrawn from Religious Education and Collective worship. Parents who feel that they may wish to withdraw their child should discuss this with the Headteacher.

If parents require any further information about the school's curriculum the Headteacher will be only too willing to assist.

## **Special Educational Needs**

Children with Special Educational Needs (SEN) are helped to access the National Curriculum by our support staff. Early contact is sought with parents once teacher assessment indicates that extra support is needed (School Action). If more external support is required (School Action Plus), the SEN co-ordinator will consult with parents and call upon the additional services provided by the LA.

### **Parents**

All parents are automatically members of the 'Friends of Tudhoe Colliery School' who work closely with staff to support the school in educational, social and financial activities. The Chair is Mrs Lynne McIvor, Vice Chair Mrs Kristen McCartney Bulmer, Treasurer Mrs Caroline Hodgson and Secretary Mrs Lynda Todd.

All parents are welcome to attend all activities organised by the 'Friends' and new ideas and new helpers are always welcome. A number of parents work in classes alongside teachers and new volunteers should contact the Headteacher. The school operates an 'open door' policy and the Headteacher and staff are always available to meet parents. Parents are invited to class assemblies.

Two parent's nights are held annually, one in October, the other in February/March. School reports are normally issued in July.

### **Absence**

In line with the change in the attendance policy of the Department for Education and the Local Authority, we wish to inform you that, in partnership with the Education Welfare Service, Primary and Comprehensive schools in Spennymoor have agreed the following procedures which will be implemented consistently from September 2010.

#### **Registration**

Registration closes at 9.05am, if your child arrives at school after this time they will be recorded as 'late after registration' with a U code, this is classed as an unauthorised absence. If there is a genuine reason for arriving late, please inform school.

#### **Appointments**

We do appreciate the difficulty of arranging medical appointments, but, if at all possible, please arrange non-urgent medical/dental appointments outside of school times.

#### **Absence Request (Holidays in term time etc)**

Unless there are exceptional circumstances, any holiday taken during term time will be recorded as unauthorised absence, commonly referred to as truancy.

Irregular school attendance and arriving late to school is known to affect a child's progress and attainment. Setting good attendance patterns from an early age will help your child throughout their education and working life.

We do appreciate that absence from school is sometimes unavoidable but school and the Education Welfare Service would seek your co-operation in this matter. Thank you to all parents and carers who support their children's attendance.

If you require any further information or have any particular concerns, please don't hesitate to contact school or the Education Welfare Service.

### **Sun Care**

Parents are reminded that in the summer, children are allowed to bring sun block and /or a sun hat to school.

Please ensure that they know when and how to apply this for themselves and that they must not share sun block with other children.

### **First Aid and Medication**

We have four members of staff fully trained in First Aid including one dinner staff. Should children require medication (**prescribed only**) during the school day, the medication must be given to the class teacher, clearly named along with the medication administration form which is available from the school office and on the website.

### **School Uniform**

We encourage the wearing of school uniform and the majority of parents support us in this. The school colours are red and grey. Red sweatshirts and white polo shirts with an embroidered logo can be purchased through school and can be ordered in November, March and June.

**The wearing of jewellery is discouraged on the grounds of safety. Children must be able to remove their jewellery prior to a PE lesson or to leave it at home for that day. If you intend to get your child's ears pierced, then please get it done early in the summer holidays, so that they have the six weeks to heal thoroughly. If your child cannot remove their earrings, they are unable to take part in physical education activities which we consider to be a major concern. Please talk to Mr Smith for any clarification on this matter.**

For PE we ask parents to provide suitable shoes, shorts and T-shirt which can be kept on the child's peg in a drawstring bag.

### **Complaints**

It would be helpful where parents have concerns about the operation of the school, if they could discuss these, in the first instance with the Headteacher. Should this fail to resolve the problem then please ask in the office for a copy of the General School Complaints Procedure.

### **Discipline**

We pride ourselves on our good relationships and mutual respect we show one-another. We emphasise the positive behaviour in school and have a simple reward system of "Happy Certificates" which can be awarded by members of staff in school for anything which they feel is noteworthy. Each class has a "Class Charter", so that members of the class understand what is expected of them to ensure that behaviour is conducive to a positive learning environment.

## Assemblies and Performances

We have class assemblies each term for parents, which give an insight to the work that has been undertaken in class. We also have a whole school Christmas production at the end of the autumn term. From time to time we may take pictures of pupils participating in activities which may be used for display purposes or on our web-site. *If you have any concerns about this please contact the Headteacher.* You will be asked fill in a form to give permission for us to take photos of your child and possibly post them on the website.

## Summary of National Test Results

### KS1 Results

% of children achieving Level 2+

	English Reading School	County	English Writing School	County	English Spelling School	County	Maths School	County
1997	85	80	80	80	85	62	90	84
1998	87	72	100	76	81	60	100	82
1999	82	82	91	83	86	71	82	87
2000	100	83	100	84	100	75	82	90
2001	59	85	77	86	72	81	86	90
2002	84	84	95	86	90	-	100	90
2003	100	84	100	81	100	-	94	90
2004	89	85	89	84	NA	NA	89	90
2005	91	85	87	83	NA	NA	91	91
2006	82.5	84	82.5	82	NA	NA	82.5	90
2007	76.2	TBC	85.7	TBC	NA	NA	85.7	TBC
2008	93.75		87.5		NA	NA	93.75	
2009	94.1		88.2		NA		88.2	
2010	100		96.2		NA		96.2	

### KS2 Results

% of children achieving Level 4+

	English School	LEA	National	Maths School	LEA	National	Science School	LEA	National
1997	79	62	63	68	62	62	79	68	69
1998	70	63	63	75	61	59	65	70	69
1999	80	66	70	50	68	69	90	76	78 *
2000	54	74	75	46	74	72	71	85	85 **
2001	68	74	75	79	74	71	95	88	87
2002	74	74	75	63	75	73	89	88	86
2003	67	75	74	67	75	72	86	88	86
2004	89	76	77	79	75	74	84	86	86
2005	63	79	79	79	77	75	84	87	86 ***
2006	65.2	78.7	79	82.6	78.8	76	95.6	87.9	87
2007	89.9	TBC	TBC	84.2	TBC	TBC	89.5	TBC	TBC
2008	71.4			76.2			85.7		
2009	91.3			95.7			100		
2010	82			91			NA		

KS2 Results – Level 5 %:

<b>Year</b>	<b>English</b>	<b>Maths</b>	<b>Science</b>
2004	21	26	37
2005	21	32	37
2006	30.4	43.5	43.5
2007	42.1	26.3	63.2
2008	14.3	19	42.3
2009	43.5	47.8	47.8
2010	41	55	NA

\*\* 2000 cohort 10/24 children on SEN Register, 5 with statements.

\*\*\* 2005 & 2008 cohort 42% of the pupils on the SEN Register

The National Curriculum (and the accompanying assessment) is a legal requirement and ordinarily no pupil may be excused.

### **Inclusion**

We pride ourselves on being an inclusive school accommodating the individual needs of all pupils and consequently ensure all the relevant policies and practices relating to pupils with special needs are up to date. We have disabled toilet facilities in Key Stage One and in Key Stage Two. We have recently had two ramps built to facilitate access for pupils with disabilities and will continue to address issues as highlighted in our accessibility plan. We are constantly reviewing our SEN policy to ensure we provide the best possible education for all of our pupils and as a result of this are employing another two learning support assistants (one of these is for 1:1 support) and have recently introduced an early intervention system to detect the possibility of dyslexia in our young children. If you require any further information, please contact the Headteacher.

### **Before & After School Child Care**

We run our own Healthy Breakfast Club every morning from 8am to 8.55am where children get a healthy breakfast and take part in a range of activities and a Teatime Club from 3.15pm to 5.10pm. For more information please contact the school.

### **Travel Planning**

We are currently developing a new travel plan. Our main initiative is a "Park & Stride" scheme which encourages parents to leave their cars at the Community Centre and walk down to school. This has numerous advantages including, reducing congestion around school and reducing the risks to our pupils, improving the environment by reducing emissions and improving pupils' health through the exercise. We have also installed new bike racks and have regular bike training sessions for the older pupils.

### **Data Protection Act**

Schools, local education authorities and the Department for Education and Skills (the government department which deals with education) all hold information on pupils in order to run the education system, and in doing so have to follow the Data Protection Act 1998. This means, among other things that the data held about pupils must only be used for specific purposes allowed by law. We are therefore writing to tell you about the types of data held, why that data is held, and to whom it may be passed on.

The **school** holds information on pupils in order to support their teaching and learning, to monitor and report on their progress, to provide appropriate pastoral care, and to assess how well the school as whole is doing. This information includes contact details, National Curriculum assessment results, attendance information, characteristics such as ethnic group, special educational needs and any relevant medical information.

From time to time we are required to pass on some of this data to the Local Education Authority (LEA), to another school to which the pupil is transferring, to the Department for Education and Skills (DfES), and to Qualifications and Curriculum Authority (QCA) which is responsible for the National Curriculum and associated assessment arrangements. Local arrangements exist to transfer relevant information to primary health care services.

The **Local Authority** uses information about pupils to carry out specific functions for which it is responsible, such as the assessment of any special educational needs the pupil may have and arrangements for the transport of pupils to and from school. It also uses the information to derive statistics to inform decisions on (for example) the funding of schools, and to assess the performance of schools and set targets for them. The statistics are used in such a way that individual pupils cannot be identified from them.

The **Department for Education** uses information about pupils for statistical purposes, to evaluate and develop education policy and to monitor the performance of the education service as a whole. The statistics (including those based on information provided by the QCA) are used in such a way that individual pupils cannot be identified from them. The DfES will feed back to LEAs and schools information about their pupils where they are lacking this information because it was not passed on by a former school. On occasion information may be shared with other Government departments or agencies strictly for statistical or research purposes only.

Pupils, as data subjects, have certain rights under the Data Protection Act, including a general right of access to personal data held on them, with parents exercising this right on their behalf if they are too young to do so themselves. If you wish to access the personal data held about your child, then please contact the relevant organisation in writing:

- the school at Front Street, Tudhoe Colliery, Spennymoor, Co Durham, DL16 6TJ;
- the LEA's Data Protection Officer at The Education Department, County Hall, Durham, DH1 5UJ;
- the QCA's Data Protection Officer at QCA, 83 Piccadilly, LONDON, W1J 8QA;
- the DfES's Data Protection Officer at DfES, Caxton House, Tothill Street, LONDON, SW1H 9N

## Holidays

<b>Holiday</b>	<b>Closing date</b>	<b>Date re-open for teaching purposes</b>
Summer 2011	Friday 22 July 2011	Wednesday 7 September 2011
Autumn Half term 2011	Friday 21 October 2011	Monday 31 October 2011
Christmas 2011	Friday 16 December 11	Wednesday 4 January 2012
Spring half-term 2012	Friday 10 February 2012	Monday 20 February 2012
Easter 2012	Friday 30 March 2012	Tuesday 17 April 2012
Summer Half-term 2012	Friday 1 June 2012	Monday 11 June 2012
Summer 2012	Friday 20 July 2012	To be determined